



Sussex Vale Transition House

Sussex Vale Transition House COVID19 Pandemic Operational Plan for COVID 19

Sussex Vale Transition House (SVTH) Board of Directors is committed to the well-being of staff and residents.

COVID 19 is a common and highly contagious disease. If any staff member is experiencing flu-like symptoms such as fever, coughing or respiratory difficulties or they should not come to work – but call 811 to self-report and self-isolate at home for 14 days.

Occupancy of Sussex Vale Transition house will be limited to help prevent person to person transmission of the virus. Rooms will not be shared but be limited to one resident (or one resident with her children), with a maximum of 5 total residents.

Parcels and deliveries must be left on the doorstep to be collected. PPE must be worn if a signature is required and while handling incoming donations. All donations must be set aside in the loft for 3 days before sorting.

Active screening of residents, staff and any agency or contracted worker who enters the building. Logs will be kept allowing for contact tracing. No visitors will be permitted entry during a pandemic.

If a potential incoming client or her children need to be in isolation as per GNB & Health Authorities guidelines will be followed. Every effort will be made to provide an off-site location for isolation to occur to allow ongoing services to be provided at SVTH.

If a resident is experiencing flu like symptoms, then they are to call 811, self report and stay in their own bedroom. The resident must only use the bathroom upstairs and it must be disinfected after each use by the resident herself. Other non-symptomatic residents will use the downstairs washroom.

Washrooms should be sanitized after each use. This includes sanitizing the toilet (seat, bowl & flush handle), taps, sink, doorknob, and light switch.

All surfaces, including doorknobs and light switches, etc., are to be disinfected regularly as per DSD standards. Staff are also advised to wear a mask, gloves and maintain a 6' personal distance from a resident who has symptoms.

Masks must be worn in all common areas of the SVTH; hallways, kitchen, dining room, ladies lounge, toy room and back room. Masks may only be removed if seated and no possibility of another person coming within 6'.

If there is a confirmed case of COVID 19 of a client or employee or volunteer of SVTH, all individuals who have been in contact with said person in the past 14 days may not come to work and are advised to self-isolate for 14 days following last contact.

In the event of a case of COVID 19 related to SVTH, no new residents will be admitted until the quarantine timeframe recommended by the Public Health Office of Health Canada has passed.

SVTH will communicate to the local Public Health Office of Health Canada, all reportable communicable infections and diseases as per the following provisions:

While the health status information of any resident, staff member or member of the Board of Directors is held in the strictest confidence, SVTH is also committed to protect the health and safety of other community members in our close living and working environment.

SVTH in conjunction with the local Public Health Office will give residents, staff and board members appropriate information as needed on reportable communicable infections or diseases.

SVTH will meet all legal requirements of the local Public Health Office for quarantine or isolation of any resident or staff member infected with a contagious disease.

No resident who contracts a contagious disease or infection while staying at SVTH will be asked to leave because of her illness UNLESS she is not able to care for herself or her child/children or her illness poses a danger to other residents and staff members as determined by the local Public Health Office. However, alternate safe housing may be provided off-site to ensure the safety and health of SVTH staff and clientele.

ORANGE & RED STATUS TRAINING MEASURES

As essential workers, it is vital that our workforce is maintained. This may require hiring and training of new staff while the pandemic is in effect. Due to the nature of the work, face to face training is required.

In order to facilitate a safe learning environment, SVTH will conform to all measures laid out by the GNB and Health Authorities.

Face to face training will take place in the back room with a maximum of 3 (three) people present. Floor markings will indicate direction of travel and areas where individuals may remove their mask only while seated and distanced at least 6' feet apart. While wearing masks a minimum distance of 3' must be maintained at all times.

The training space must be sanitized twice daily and logged at completion.



Gold Rush 50/50

Sussex Vale Transition House



Sussex Vale Transition House

Gold Rush at Sussex Vale Transition House COVID19 Pandemic Operational Plan

Preamble

Sussex Vale Transition House (SVTH) Board of Directors is committed to the well-being of staff and residents.

COVID 19 is a common and highly contagious disease. If any staff member is experiencing flu-like symptoms such as fever, coughing or respiratory difficulties or they should not come to work – but call 811 to self-report and self-isolate at home for 14 days.

Vendor Locations

As always, vendors are NOT responsible to provide toonies (or make change) for GOLD RUSH players. Players must provide their own toonie. Hand sanitizer is available at the entry to each location. Participants are encouraged to sanitize their hands upon entry and exit of vendor location.

No-contact e-transfers may also be made for a minimum of \$26 (3 months) at designated quarterly periods to facilitate reducing contact and possible spread of the virus.

Processing

Staff and volunteers of Sussex Vale Transition House' Gold Rush fundraiser will be limited to help prevent person to person transmission. Toonie pickup will be performed by staff only. Masks and social distancing will be practiced, as well as sanitizing of collection boxes and area before and after toonie collection occurs.

Active screening of staff and any volunteer who enters the building. Logs will be kept allowing for contact tracing. No visitors will be permitted entry during a pandemic.

All surfaces, including doorknobs and light switches, etc., are to be disinfected regularly as per DSD standards. Washrooms should be sanitized after each use. This includes sanitizing the toilet (seat, bowl & flush handle), taps, sink, doorknob, and light switch.

Masks must be worn in all common areas of the SVTH – travel through these areas will be kept to a minimum (for washroom breaks, etc); hallways, kitchen, dining room, ladies lounge, toy room and back room. Masks may only be removed if seated and no possibility of another person coming within 6'. The

back room used for counting shall have designated seating and direction of traffic indicated by signage. When seated in a designated 'safe zone' masks may be removed.

If there is a confirmed case of COVID 19 of a client or employee or volunteer of SVTH, all individuals who have been in contact with said person in the past 14 days may not come to work and are advised to self-isolate for 14 days following last contact.

In the event of a case of COVID 19 related to Gold Rush activities, no new draws will be held until the quarantine timeframe recommended by the Public Health Office of Health Canada has passed.

SVTH will communicate to the local Public Health Office of Health Canada, all reportable communicable infections and diseases as per the following provisions:

While the health status information of any resident, staff member or member of the Board of Directors is held in the strictest confidence, SVTH is also committed to protect the health and safety of other community members in our close living and working environment.

SVTH in conjunction with the local Public Health Office will give residents, staff and board members appropriate information as needed on reportable communicable infections or diseases.

SVTH will meet all legal requirements of the local Public Health Office for quarantine or isolation of any resident or staff member infected with a contagious disease.

ORANGE & RED STATUS SAFETY MEASURES

While in Orange or Red Status, no volunteers will be permitted on the premises. Toonie pickup and counting will be done by staff only.